

Meeting Date: Thursday, April 5, 2012
Called to Order: 10:00 a.m.
Meeting Adjourned: 11:10 a.m.
Members Present: Debbie George, Rick Maiore, Joe Theriault
Other(s) Present: Sue Fitterman, Harald Scheid

Ongoing Business:

1. Abatement Applications - The board reviewed the following applications:

- Shaker Place Offices LLC at 233 Ayer Road;
- Harvard Center LLC at 15 Littleton Road #3B (re-opened at 4/5/12 meeting);
- American Digital Video at 53 Myrick Lane (re-opened at 4/5/12 meeting).

Rick moved to approve the three abatements; Joe seconded the motion; motion passed 3-0.

- 20 Still River Depot Road (re-opened at 4/5/12 meeting):
Harald suggested a 10% reduction in land value as an access adjustment. Debbie moved to accept the 10% reduction in land value; Joe seconded the motion; motion passed 3-0. Joe moved that Harald add an access adjustment to the valuation factors in the assessing software. Rick seconded the motion; motion passed 3-0

The board discussed depreciation tables for personal property while reviewing one application. Harald will prepare a report for the board showing depreciation categories and schedules, and noted we will work with DOR during recertification in 2014 to modify the depreciation schedule and its current bottom of 30% of acquisition value.

2. 3ABC Forms for FY2013: Board members will follow-up with the two organizations who have not submitted their forms.

3. MassGIS Project: Sue and Linda have responded to Sewall Company's request for data to resolve some discrepancies.

4. Elderly & Disabled Taxation Aid Proposed Warrant: Rick stated the warrant will not be presented at this year's Annual Town Meeting.

New Business:

1. Minutes: The minutes from March 15, 2012 were approved.

2. Reports: Board members signed the following reports: Motor Vehicle Abatement Report; Real Estate & Personal Property Abatement Reports; State Tax Form 155 (Property Tax Abatements); Excise Tax Warrants & Commitments.

3. Tax Summary Brochures: Joe will bring 200 brochures to place on a table at the Annual Town Meeting on April 28th.

4. Tax Deferral Applications: The applications will be reviewed at the May BOA meeting.

The next meeting is tentatively scheduled for Thursday May 10, 2012 at 9:00 a.m.

Date Approved: _____

Rick Maiore

Joseph R. Theriault

Debra M. George